Making Flu Shots Safer & More Accessible - 2020
Drive Through Event:
Park or Pull Up

- **Key Points:**
  - Safe environment-secures social distancing
  - Flu shot will be given without participant having to get out of his/her car
  - Health Advocate will set up event in a parking lot or under an over hang
  - All Health Advocate nursing staff will be in full Personal Protect Equipment
  - Health Advocate Project Manager assigned to lead set up, customized to each site
  - All flu shot equipment and vaccine will be brought on site
  - Lead time to plan 6 weeks
  - Online/phone scheduler available
Drive Through Event:

Pricing

- **Pricing Details:**
  - Quadrivalent flu shot: $35 per participant
    - Minimum 45 per location
    - Small site fee of $200 for any event under 50 participants
    - All standard contract terms apply
  - Health Advocate requests clients assist with: tables, chairs, bathroom facilities, fans and tent coverings if available. If unavailable, Health Advocate will work to provide covering, subject to additional fees.
Participants will drive up to the designated parking bay where they will be met by the check in staff member. At check in we will verify their consent form, receive any hard copy consent then direct them to the open parking bay.

Once members pull in they will be met by RN who will administer the shot with the arm closest to the window. RN will be carrying a pre filled syringe with the 2020 flu shot.

Once member is done RN will assist in making sure the car is backed out safely and exiting in a one way direction.

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Drive up flu event

Participants pull up to the stop sign and greeted by a Health Advocate check in staff member and confirm the consent was signed on the online scheduler. If not, consent form will be signed on tablet, glove will be available.

Once consent is confirmed participant would pull up to the next stop sign and roll down their window. Health Advocate nurse would approach vehicle to administer flu shot. If spouse/domestic partner is in car, a second nurse would approach car and administer flu shot.
Drive Up Event: 3 Steps
Step #1: Check in process

Health Advocate check in person will be the first person cars will pull up to. The check in person will ask for full name of employee, spouse, or domestic partner. Health Advocate will check tablet or paper appointment print out to confirm appointment, and consent. If spouse/domestic partner is in car consent will be handed to Health Advocate, if the consent is not signed, car will be directed to move to the next available parking spot to fill out consent while employee receives shot. Thus keeping the flow of traffic moving.

Check in person will be using a tablet to confirm appointment and check in. They will also have a print out of appointments as back up.

Signs will be placed at entrance of one way traffic where cars will pull up to check in.
Step #2: Flu shot administration

After check in and confirmation of appointment, check in staff will direct member(s) to the next open parking spot. Spots will be taken from the furthest parking spot first to ensure the best flow of traffic.

**Supplies under staging area:**
- Vaccine supplies
- Refrigerator or cooler
- Sharps containers or they can be by table in the empty space
- Tablets
- Paper consents
- Schedules
- Tables (high tops in empty spaces)
- Chairs

**Health Advocate Set Up Area**

Flu shot will be given on the arm closest to the driver/passenger side window. If participants do not have proper clothing, a mobile privacy screen will be brought over to allow for a shot to be given in privacy.

Health Advocate nurse will approach the car once pulled into the open parking spot ready to provide the shot. Nurse will have alcohol swab, flu shot (prefilled syringe), and band aid. Once the driver side completes the flu shot, the nurse will go to the passenger side to collect consent, and provide the shot. The reason the driver side is taken first is to give time for the passenger to complete consent if necessary.

Sharps containers can be at the table or rolling cart next to the parking space.
Step #3: Exit & Clean Up

Health Advocate nursing staff will assist in back out of stop and participant will pull out in a one way direction.

Once flu shot is administer participant will be given record of flu shot, and syringes will be discarded in the sharps containers.

Health Advocate nursing staff will assist in back out of stop and participant will pull out in a one way direction.

All hazardous material will be dispose of offsite, and any Health Advocate owned supplies will be taken off site. If a tent was rented, rental company will be in charge of breakdown, Health Advocate will communicate with site when tent will taken away.